

Date: 12th June 2020

**To,
The Department of Corporate Services,
Bombay stock Exchange
25th Floor, P.J. Towers,
Dalal Street, Mumbai- 400001**

Subject: Notice of Board Meeting to be held on 22nd June 2020

This is your information that 1/ 2020-21 Meeting of the Board of Directors of the SARTHAK METALS LIMITED will be held on Monday, the 22nd June 2020 at 1400 Hours at B.B.C. Colony, G.E. Road, Khursipar, Bhilai-490011 to transact the following agenda.

AGENDA

S.NO.	PARTICULARS
1.	To take the Chair and opening remarks.
2.	To grant leave of absence to the directors who have requested for the same.
3.	To approve, confirm and sign the minutes of the last meeting of the Board of Directors.
4.	To take note of the Minutes of the previous Committee Meeting held on 22 nd January 2020
5.	To take note of entries in the Register under section 189 of the Companies Act, 2013.
6.	To take the note of disclosure of interest received from the Directors.
7.	To record and consider the status of Investor Complaints.
8.	To consider and approve Audited Financial Results for the half-year ended 31 st March 2020 along with the Audited results for entire financial year pursuant to Regulation 33 of SEBI (Listing Obligation and Disclosure Requirement) Regulations.
9.	To consider and approve the Notice of the ensuing Annual General Meeting along with Director's and Management Discussion and Analysis Report for the year ended 31 st March 2020.
10.	The Appointment of Mr. Sunil Kumar Agarwal as Director (i.e Change in designation from Additional to Director).
11.	To consider the re-appointment of Managing Director and Whole Time Directors
12.	To consider re-appointment of Secretarial Auditor M/S Nilesh A. Pradhan & Co., LLP., Practicing Company Secretary.
13.	To approve the date of Closure of the Share Transfer Books and Register of Member as per the Regulation 42 of the SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015.
14.	Taking note of Secretarial Audit Report
15.	Re-appointment of Director who is liable for retire by rotation.
16.	Recommendation of Dividend on equity shares for the financial year 2019-20 and to approve opening of separate dividend Account.
17.	To approve and consider the loan taken from SBI under COVID 19 credit facility.
18.	To consider and approve the buying and selling of goods to M/s Bansal Brothers which is a related party.
19.	Any other Business with the permission of the Chair

We request you to kindly take the above information in your record.

For **SARTHAK METALS LIMITED**



Itika Singhal
Company Secretary & Compliance Officer
Sarthak Metals Limited
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